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About Endicott College

Located in Beverly, Massachusetts on 235 acres of oceanfront property, Endicott College offers Doctoral, Master, Bachelor, and Associates degree programs in the professional, and liberal arts. Founded in 1939, Endicott provides an education built upon a combination of theory and practice, which is tested through internships and work experience. Studying at the Beverly campus, as well as at regional and international locations, are approximately 4,300 traditional undergraduate, graduate, and nontraditional students. As part of the

- the college's email system for students, faculty and staff
- Posted notices across campus (digital signage, desktop alerts and social media)

These systems are used to quickly disseminate safety and other information to the students, faculty, staff, and administrative population. Depending on the particular circumstances of the emergency, especially in all situations that could pose an immediate threat to the community and individuals, a notice may also be posted on the campus-wide electronic bulletin board on the Endicott web site, endicott.edu, providing the College community with more immediate notification.

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Anyone with information warranting a timely warning should report the circumstances to the Endicott Police by the quickest means possible, including the use of the emergency phones located across campus, by phone (978-232-2222) or in person at the Police Dispatch within Public Safety Center, located within the campus main entrance.

Reporting the Annual Disclosure of Crime Statistics and Fire Safety Report

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The Department of Public Safety and Police prepares this report to comply with the Congressional Federal Register (CFR) 668, including the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Annual Fire Safety Report. The full text of this report can be located on our web site at endicott.edu/crimestats. This report includes statistics for the previous three years con2 (r)6 (ep)-e.17 TD [(s1.17 Td [(b)-1 (u)4 (l)3 (l)3 a(ep)

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To Report a Crime, Fire or Any Other Safety Concern

Reports regarding crimes on campus should be directed to the Endicott Police at x2222 (using an on-campus phone) or 978-232-2222 (using a non-campus or mobile phone) for non-emergencies.

For an emergency on campus dial 911

response line. If you see an incident taking place and would like to report it anonymously, please call (978) 998-7777, or ext. 7777 from on-campus. An administrator appointed by the College President and investigated as deemed necessary will retrieve this message. The caller may indicate their name or leave an anonymous message. All calls will be confidential.

Endicott Police, in their judgment, may request assistance of other municipal agencies. Endicott Police Officers prepare reports where appropriate and notify the President and other College officials according to an emergency notification procedure. Crimes should be reported to the Endicott Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Security of, and Access to, Campus Facilities

Access Policy

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all College facilities is by key or electronic swipe card, if issued, or by admittance via the Endicott Police or Residence Life staff. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities. Over extended breaks, the doors of all residence halls are secured around the clock, and student's swipe cards will be de-activated.

Community members should contact the Endicott Police whenever there is a maintenance issue that could affect the health or safety of the college community. The college maintains an on call Physical Plant employee to respond to any such emergency.

Some facilities may have individual hours, which may vary at different times of the year. Examples are the Center for the Arts, the Library, Life and Science Building and Wax Academic Center. In these cases, the facilities are secured according to schedules developed by the department responsible for the facility. A student monitor and/or the Buddy System may be employed to further the safety of persons while utilizing designated computer, television, and other professional labs during off-peak hours and on weekends. The public is invited to attend events on-campus, with their access limited to those facilities in which the events are held. Emergencies may necessitate changes or alterations to any posted schedules.

Controlled Access

Access Control Officers are private security company officers hired to work certain nights and certain hours where extra control is desired for access to certain residence halls and other buildings requiring special security coverage. These officers are authorized to check identification cards and search bags for illegal drugs, alcohol, and weapons. Access Control

Officers are in cell phone contact with the Endicott Police and a roving supervisor. For any violation found or problem with students and/or non-students these officers will contact the Endicott Police, the roving supervisor, or the Residence Life Staff, as appropriate to respond to the situation.

Areas that are revealed as problematic are reviewed and discussed by Administrators from the Student Affairs Office, Endicott Police, Facilities Management, Residence Life, and other concerned personnel.

Professional Staff Associated with Residence Halls

Residence Directors (RDs) and Assistant Residence Directors (ARDs)

The Residence Directors (RDs) and Assistant Residence Directors (ARDs) are responsible for community development, day-to-day operations associated with managing a residence hall or residence area, and the overall building maintenance. The RD and ARD staff provide on-call coverage to respond to emergencies and provide direct student support. These individuals are professional live-in staff members who have training in student personnel services. They supervise the Resident Assistant staff in each respective community. At all times, the RDs and ARDs have the students' needs as their highest priority. Their purpose is served by establishing the hall or area as a center for community living while creating an atmosphere conducive to study, which facilitates the educational process of the College. RDs and ARDs coordinate programming and community development initiatives within each

Endicott College Department of Public Safety and Police

1989. Consequently, the College does not permit selling, giving, or delivering alcoholic beverages to anyone under the legal drinking age. Furthermore, the College does not permit the possession, use, sale, or consumption of alcohol by anyone under the age of twenty-one. Drinking of alcohol is not permitted in any public area on campus except at sanctioned College events.

Student Affairs and Endicott Police work closely together to support and enforce violations of state law and the policies of the College. Violators are subject to College disciplinary action, criminal prosecution, fine, and imprisonment. Please refer to the Student Handbook under General Campus Policies for in depth policies and the Student Code of Conduct and Disciplinary System. The Student Handbook may be found by going to the Endicott College Office of Student Affairs Webpage and clicking on Student Handbook.

Any student, faculty, or staff stopped for driving while under the influence of alcohol will lose their driving privileges on campus immediately. Their vehicle keys will be confiscated and their vehicle towed off campus. In addition, the operator's driving privileges on campus may

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These include:

- Alcohol and Drug Education: Counseling Center, Human Resources, Student Affairs, and Public Safety & Police
- Counseling Services: Counseling Center, College Chaplain, and Employee Assistance Program (for employees through Human Resources).
- Referral Services: Student Affairs Office, Counseling Center, Endicott Health Center, Employee Assistance Program (for employees) and College Chaplain.
- College Conduct Process: Director of Community Standards, Dean of Students, Residence Directors, and Assistant Residence Directors.

Compliance with the Violence Against Women Act (VAWA)

Endicott College does not discriminate based on sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, Endicott College issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a College official. In this context, Endicott College prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the College community.

For a complete copy of Endicott College's policy governing sex discrimination, sexual misconduct and relationship violence, see the Title IX Policy: Sexual Harassment, which includes Sexual Assault, Dating Violence, Domestic Violence, Stalking, and Retaliation in this section of this report, or visit Endicott College's webpage and search Title IX. The College's Title IX Coordinator is Christy Galatis and she should be contacted by calling 978-998-7746, in person by visiting her campus office at 376 Hale Street, Beverly, MA or emailing her at cgalatis@endicott.edu.

Definitions

There are numerous terms used by Endicott College in our policy and procedures.

Consent: Knowing, and voluntary, and clear permission by word or action to engage in sexual activity.

Sexual Assault: Any sexual act, including Rape, Sexual Assault with an Object, or Fondling directed against another person, without the consent of the complainant, including instances where the complainant is incapable of giving consent; also unlawful sexual intercourse.[1]

Rape: The carnal knowledge of a person (i.e., penile-vaginal penetration), without the consent of the Complainant, oral or anal sexual intercourse (i.e., penal penetration) with another person, without the consent of that person, and/or to use an object or instrument (both being anything other than a penis) to penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of that person, because of their age or because of their temporary or permanent mental or physical incapacity.

Fondling: The touching of the private body parts (breasts, buttocks, groin) of the Complainant by the Respondent for the purpose of sexual gratification without the consent of the Complainant, including instances where the Complainant is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity or physical incapacity.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by the law of the state in which the conduct occurred.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent of the state in which the conduct occurred.

Dating Violence: Violence[2] committed by a Respondent who is in or has been in a social relationship of a romantic or intimate nature with the Complainant; and where the existence of such a relationship shall be determined based on a consideration of the following factors: length of the relationship, type of relationship, and frequency of the interaction between the Parties involved in the relationship.

Domestic Violence: Felony or misdemeanor crimes committed by a person who is a current or former spouse or intimate partner of the Complainant under the family or domestic violence laws of the state where the conduct occurred or a person similarly situated to a spouse of the Complainant; is cohabitating with, or has cohabitated with, the Complainant as a spouse or intimate partner; shares a child in common with the Complainant; or commits acts against a youth or adult Complainant who is protected from those acts under the family or domestic violence laws of the state where the conduct occurred.

[1] This definition of sexual assault does not constitute a chargeable offense under the Policy. It is a description encompassing the six chargeable offenses listed below it.

[2] For purposes of this Policy, violence is defined as intentionally or recklessly causing the Complainant physical, emotional, or psychological harm. Legitimate use of violence for self-defense is not a violation under this Policy because the purpose is safety, not harm.

- Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safet

6/27/2023	Safety & Expectations Sessio at New Student Orientation	43	5	DoV, DaV, SA, St	Gerrish School of Business	Endicott Police
6/28/2023	Safety & Expectations Sessio for New Student Orientation	76	5	DoV, DaV, SA, St	Gerrish School of Business	Endicott Police
8/22/2023	RA Policies and Response Training	70	2	DoV, DaV, SA, St	Gerrish School of Business	Residence Life
8/24/2023	International New Student Orientation/Sexual Misconduct Awareness	22	1	DoV, DaV, SA, St	Halle Library	Title IX Office
8/27/2023	First Year Orientation Sexual Misconduct Prevention Training	800+	10	DaV,SA, St	Cleary Lecture Hall	Title IX Office
8/29/2023	Community Standards at Endicott Orientation Presentation	850	4	DoV, DaV, SA, St	Hempstead Commons	Community Standards
8/31/2023	Spot the Bystander	30	2	DoV, DaV, SA, St	Endicott College Campus	Community Standards

Endicott College Department of Public Safety and Police

instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to College hearing boards/investigators or police. Although the College strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether to make such a report and victims have the right to decline involvement with the police. The College's Police Department, Counseling Center, and Endicott Health Center at Endicott College will assist any victim with notifying local police if they so desire. The Beverly Police Department may also be reached directly by calling 978-922-1212, in person at 175 Elliott Street, Beverly, Massachusetts. Additional information about the Beverly Police department may be found online at: (www.beverlypd.org.)

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to the Title IX Coordinator, Christy Galatis located within the Wax Academic Center, 376 Hale Street, Beverly, Massachusetts. She can be reached by her email cgalatis@endicott.edu or by telephone at 978-998-7746, or to one of the College's Deputy Title IX Coordinators, or by writing or coming into the office to report in person and Endicott Campus Police (if the victim so desires). The College will provide resources, on campus off campus or both, to include medical, health, to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making

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*The College has a Memorandum with the Essex County District Attorney's Office and the Beverly Police which outlines the protocols for the reporting and investigation of incidents of sexual violence. All incidents of sexual violence that are reported to the Endicott Police will be reported to the District Attorney's Office if the names of those involved are identified. The District Attorney and the College will work together to protect the privacy of individuals to the extent possible in the circumstances presented.

The College does not publish the name of crime victims nor house identifiable information regarding victims in the Department of Public Safety and Police Daily Crime Log. Victims may request that directory information on file be removed from public sources by request to personnel at the Endicott Department of Public Safety and Police. Students may elect to remove parent's rights to their demographic and academic information which would

Salem, MA 01970
24-hour hotline
800-547-1649

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

www.rainn.org – Rape, Abuse and Incest National Network
www.ovw.usdoj.gov/sexassault.htm -Department of Justice
www2.ed.gov/about/offices/list/ocr/index.html Department of Education, Office of Civil Rights

How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it." We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911 or call Endicott Police at 978-

- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas. It is more difficult to get help if no one is around.
- Walk with purpose. Even if you do not know where you are going, act like you do.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- Try not to load yourself down withia-10 (in)1 (n)ar toif6 (n f)5 ( )] ( )]. -0.001 (t 4 (d)7 (o)3 (nc

excuses you could use need to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

Sex Offender Registration

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

In Massachusetts, convicted sex offenders must register with the Massachusetts Sex Offender Register Board). You can link to this information, which appears on www.mass.gov/eopss/agencies/sorb

Emergency Response and Evacuation Procedures

Upon report of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus the Endicott Police will be dispatched to investigate and report the findings to the President of the College, the Office of Student Affairs and other pertinent administrators, depending on the type and location of the emergency.

Once the emergency is confirmed procedures contained within Endicott's Emergency Response and Preparedness Plan (ERPP) shall be followed.

The Office of the President and the Endicott Police Chief will determine issuance of a Timely

Annual Testing of Emergency Response and Evacuation Procedures

The Endicott Police and Beverly Fire Department coordinate evacuation drills annually for all residential facilities on campus. Thus, the emergency response and evacuation procedures are tested at least once per Academic year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Endicott does tell residents in advance about the designated locations for long-term evacuations. Residence Life staff on the scene will communicat

should immediately notify Endicott Police who will inform the President's Office and Office of Student Affairs. Official missing student reports should immediately be referred to Endicott Police at (978) 2322222. Endicott Police will generate a missing person report and initiate an investigation.

After investigating the missing person report, should Endicott Police determine that the student is missing and has been missing for more than 24 hours, Endicott Police will notify the appropriate local police department and the student's "missing person contact."

If the missing student is under the age of 18, and is not an emancipated individual, a College official will notify the student's parent or legal guardian immediately after it has been determined that the student has been missing for more than 24 hours.

A student may additionally identTw ( )Tj . /P <</MCID 1 >>BDC T3 (w)6 /P <</d ( ) T* [/Paginat

• Excessive disorderly condition and the storage of excessive amounts of trash, paper,
cardboard, boxes, newspaper, etc.
• Partitions installed by residents
• Excessive decorations, tapestries, posters or other wall coverings
• Tapestries or decorations attached to ceilings
• Fireworks, explosives, ammunition
• Commercial milk crates

Tampering with or impacting fire protection equipment is not permitted:

• Smoke detectors covered, blocked, disabled, or tampered with
• Fire sprinkler heads operationally compromised by presence of tape, hanging materials or
obstructions
• Items hanging on sprinkler piping
• Activity that impacts the functioning of any automatic door closure mechanism (propping of
fire doors)
• Obstruction of or tampering with fire protection devices/equipment (fire alarm pull stations,
hose cabinets, fire extinguishers, sprinkler heads)
• Holes which penetrate walls, ceiling and doors

Affecting exit ways is not permitted:

• Obstructing corridors, stairwells, lobbies, or exit doors by storage, furniture, etc.
• Tampering with, obstructing or vandalizing exit and emergency lights

Lighting of outside fires is not permitted:

• Outdoor fires are noter emn dabper hrotecering th olo eabper htectecev ln o dsm9e(nc)35.C ole

are designated as non-smoking areas. Ashtrays are located at all entrances; however, all smoking must occur at least 20 feet from the building.

Fire Alarms

Appendix II: Beverly Campus Arrests and Referrals

2022 Fire Report

Housing Facility	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	No. of Injuries that Required Treatment	No. of Deaths	Value of Property Damaged by Fire
Alhambra Hall 370 Hale Street	0	0	n/a	n/a	n/a	0	0	0
Bayview Hall 306 Hale Street	0	0	n/a	n/a	n/a	0	0	0
Beacon Hall 361 Hale Street	0	0	n/a	n/a	n/a	0	0	0
Birchmont 375 Hale Street	0	0	n/a	n/a	n/a	0	0	0
Brindle Hall	0	0	n/a	n/a	n/a	0		

Endicott College Department of Public Safety and Police

2021 Fire Report

Housing Facility	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	No. of Injuries that Required Treatment	No. of Deaths	Value of Property DamageesFyFiare

402 Hale Street Marblehead Hall	0	0	n/a	n/a	n/a				

Appendix VI: Residential Facility Fire Safety Systems

Housing Facility	Facility Alarmed to ECPD*	Full Sprinkler System	Smoke Detectors	Fire Extinguishers	Evacuation Plans and Placards	Number of Fire Drills per Calendar Year
Alhambra Hall	Yes	Yes	Yes	Yes	Yes	1
Bayview Hall	Yes	Yes	Yes	Yes	Yes	1
Beacon Hall	Yes	Yes	Yes	Yes	Yes	1
Birchmont Hall	Yes	Yes	Yes	Yes	Yes	1
Brindle Hall	Yes	Yes	Yes	Yes	Yes	1
Brooks Hall	Yes	Yes	Yes	Yes	Yes	1
Cliff House	No	Yes	Yes	Yes	Yes	1
Cottage	No	No	Yes	Yes	Yes	1
Endicott Hall	Yes	Yes	Yes	Yes	Yes	1
Essex House	Yes	Yes	Yes	Yes	Yes	1
Farmhouse	No	Yes	Yes	Yes	Yes	1
Frates Hall	Yes	Yes	Yes	Yes	Yes	1
Gloucester Hall	Yes	Yes	Yes	Yes	Yes	1
Hale Hall	Yes	Yes	Yes	Yes	Yes	1
Hamilton Hall	Yes	Yes	Yes	Yes	Yes	1
Hawthorne Hall	Yes	Yes	Yes	Yes	Yes	1

Yes Yes 3 Ye

Appendix VII: Madrid Campus Par s

	Total Murder/Non-Negligent Manslaughter	On Campus Student Housing	

	Total Aggravated Assault	On Campus Student Housing	On Campus Other	Total On Campus	Non-Campus	Public Property
2023	0	0	0	0	0	0
2022	0	0	0	0	0	0
2021	0	0	0	0	0	0
	Total Burglary	On Campus Student Housing	On Campus Other	Total On Campus	Non-Campus	Public Property
2023	0	0	0	0	0	0
2022	0	0	0	0	0	0
2021	0	0	0	0	0	0
	Total Motor Vehicle Theft	On Campus Student Housing	On Campus Other	Total On Campus	Non-Campus	Public Property
2023	0	0	0	0	0	0
2022	0	0	0	0	0	0
2021	0	0	0	0	0	0
	Total Arson		On Campus Other	Total On Campus	Non-Campus	Public Property

Appendix XIII: Boston Campus VAWA Crime Statistics

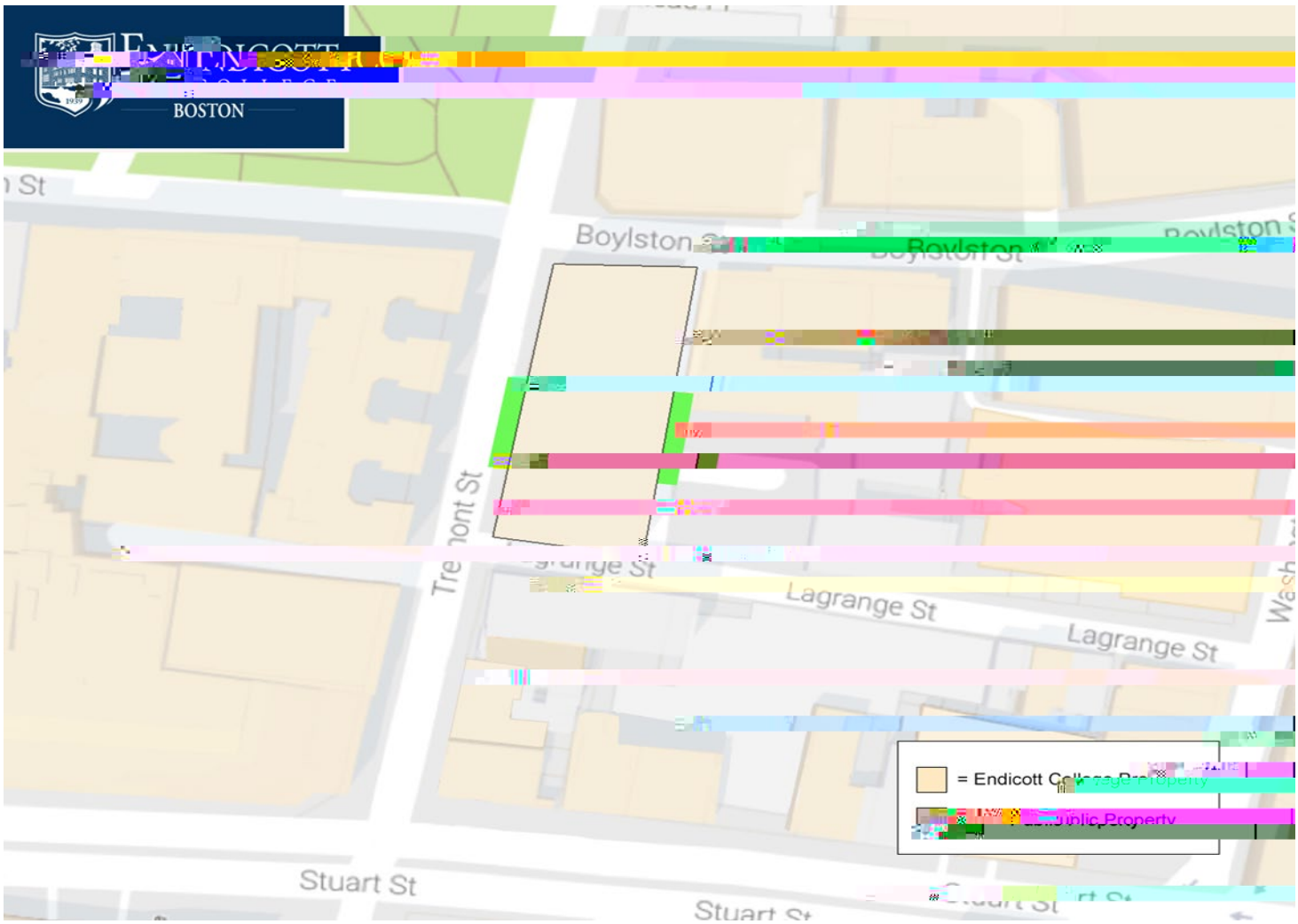
	Total Domestic Violence	On Campus Student Housing	On Campus Other	Total On Campus	Non-Campus	Public Property
2021	0	0	0	0	0	0
	Total Dating Violence	On Campus Student Housing	On Campus Other	Total On Campus	Non-Campus	

Appendix XIV: Boston Campus Hate/ Bias Crime Statistics

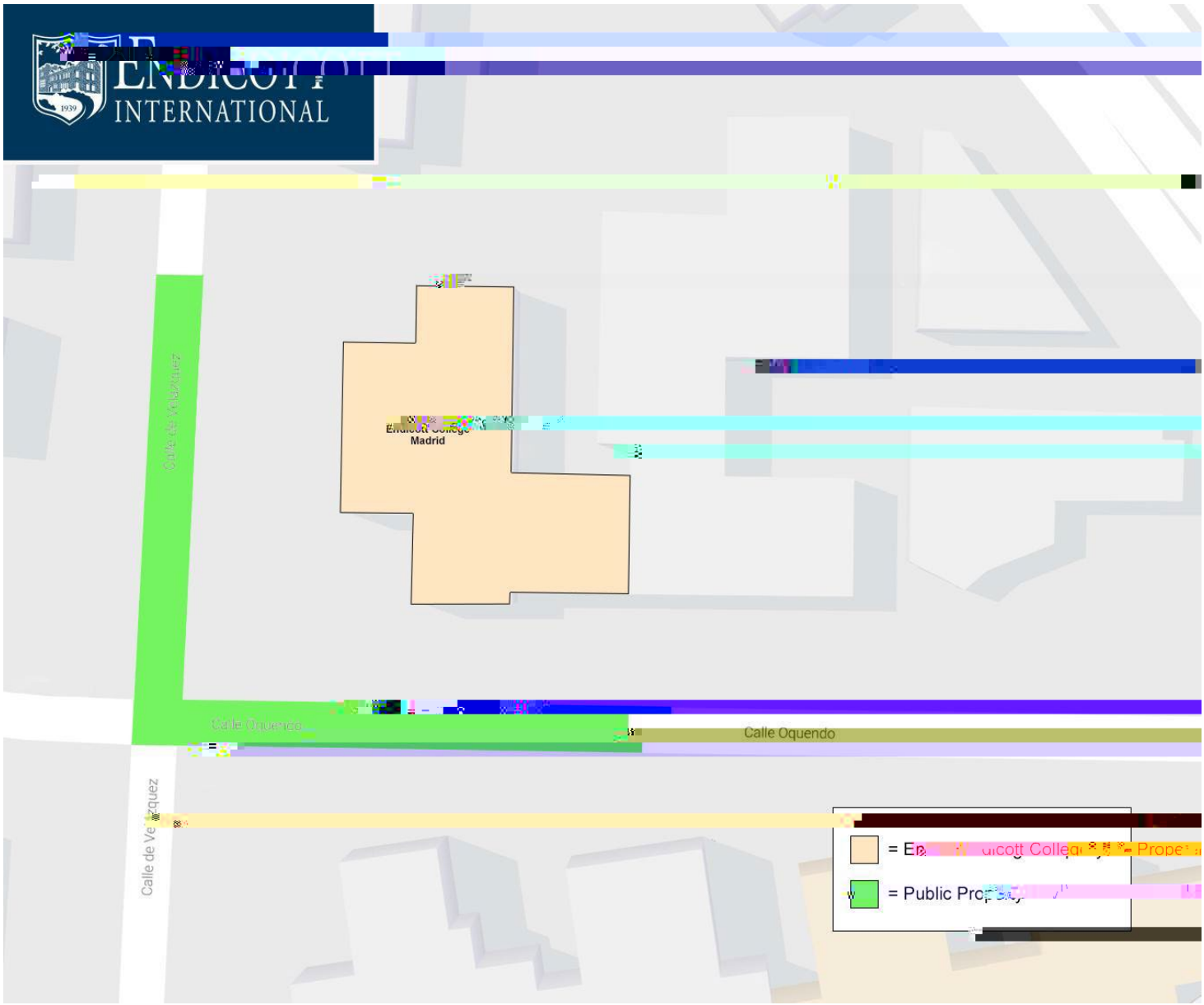
A hate crime is defined as a criminal offense committed against a person or property that is motivated in whole or in part by the offender's bias. A hate crime is a criminal offense that manifests evidence that a victim was intentionally selected because of the perpetrator's bias against the victim. A hate crime is not a separate, distinct crime but is the commission of a criminal offense that was motivated by the offender's bias. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her/their bias against the victim's perceived or actual race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability, the crime is classified as a hate crime.

Endicott College is required to report statistics for hate/bias crimes by the type of bias for the Part I Crimes, VAWA Crimes, as well as the crimes of larceny-theft, simple assault, intimidation, and vandalism.

For calendar year 2021 there were no bias-based crimes reported on the Boston campus.



Endicott College Boston (physical location closed July 30, 2021)
200 Tremont Street
Boston, MA 02116



Endicott College Madrid
Calle Velasquez 140
28006 Madrid, Spain
Endicott Madrid maintains two floors (ground floor and basement level) in The College for International Studies